

**SOUTH WALNUT ELEMENTARY
STUDENT HANDBOOK
2009-2010**



**South Walnut Elementary
309 South Walnut
Bangor, MI 49013
427-6863**

BOARD OF EDUCATION

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SOUTH WALNUT ELEMENTARY ADMINISTRATION

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Superintendent
Principal

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WELCOME

I would like to take this time to welcome all students, and families to South Walnut Elementary School. We are a school which builds on every child's strengths to create the best learning situation available.

Our staff are highly qualified, dedicated, and caring. These qualities are essential in ensuring your child's success at South Walnut. It is in this environment that the staff has created a "safe and fun" place to be and learn.

I would encourage all parents, guardians, and friends to take part in your child's education. This is a valuable time for the student and this experience will last a lifetime. I would also like to encourage all parents and guardians to share any concerns that they may have with either the teacher directly, or the principal.

DISTRICT MISSION STATEMENT

Providing Educational Excellence as a Pathway to Success.

SOUTH WALNUT ELEMENTARY'S MISSION STATEMENT

South Walnut Elementary School is dedicated to providing a safe, productive and positive learning environment producing good citizens and life long learners.

BELIEF STATEMENTS

- All students can learn, but at different rates and in different ways.
- Parents and community members are just as important to the learning process as the students and school personnel.
- Children need to be nurtured and encouraged to do their best and never settle for anything less.
- All students should be responsible for their actions.
- Teachers should look at the total student, not just his or her academic characteristics.
- Students need a stimulating environment that is both structured and flexible.
- Each child should feel valued.

FEDERAL LAW COMPLIANCE

The Bangor Public Schools do not discriminate on the basis of race, color, national origin, sex, age, religion, or disability in admission or access to or treatment, or employment in any of its programs, activities, or policies. Any person having inquires concerning the Bangor Public Schools' compliance with the regulations implementing Title VI, Title IX, the A.D.A. or Section 504, is directed to contact:

Jeremy Davison, Principal
South Walnut Elementary School
309 South Walnut
Bangor, MI 49013

SCHOOL HOURS

7:30 – 8:00	Breakfast Program
8:05 – 8:10	Students are to be in their classrooms
8:10	Class Begins
11:15-12:35	Lunch and Recess for all grades
3:20	Classes End and Bus Loading

ARRIVALS AND DEPARTURES

Children may be dropped off to school starting at 7:45 A.M. Parents/family members are requested to limit their entrance into the building to the space outside the media center unless otherwise checked in through the office. This is strictly a security measure to prevent unauthorized entry into the building. People in the hallways without authorization from the office will be escorted to the office. Breakfast will be served each morning at South Walnut Elementary. South Walnut's entrances remain locked during the school day. At the end of the day parents are allowed to wait in the entrance foyer until students are dismissed.

Please instruct your child to report home promptly from school. If children are not going directly home, arrangements should be made prior to their arrival at school. If there is a need to alter bus transportation, please call our Bus Garage at 427-6834. If students are staying after school for extracurricular activities or disciplinary reasons, they will need parent permission first.

RELEASING CHILDREN FROM SCHOOL

Parents, for the safety of your child, students cannot be released from classrooms to anyone unless notice has been received to do so. Please report to the office, and we will contact the classroom and have your child come to the office. **Only authorized adults listed on the emergency card can pick up your child after signing out at the office.**

Section I – General Information

COMMUNICATION BETWEEN HOME AND SCHOOL

Communication between home and school is vital in supporting your child's interests and efforts. We encourage parents to ask questions, visit often and become involved with their child's educational growth and development. Be sure to fill out all emergency and responsibility information cards and return them to the school office. If there are changes in this information, please call the office or send it in with your child. **It is very important for the safety of your child that we know how to reach you.**

The teachers, principal, and counselors are interested in open communication with parents to support their children's efforts. Let us know if any situation exists that might cause anxiety for your child or a change in his/her normal routine as it relates to school.

VISITORS

Parents are always welcome visitors to our school. Due to safety considerations all visitors are expected to report to the office upon entering the building. Any visitor in the building should obtain a visitor's badge to wear while in the building. Anyone found in the building without the visitor's badge will be asked to report directly to the office. No friends, relatives, or anyone other than a parent, guardian, or advocate is allowed to attend class with a student. The school administrator has the right to deny any visitor in the building.

MEDICATION

No medication of any kind can be dispensed by the office staff without written permission of the parent or guardian and written verification by the Doctor. Forms are available at the school office. All medication must be in the current prescription bottle and be counted and received by office personnel in order to be kept and dispensed in the school office.

Medication must be brought to school by the parent or guardian. No student should bring medication to school. Any medication brought by students, will be confiscated and kept in the office but not dispensed. If you have any questions regarding our medication policy, please call the school office. Please keep phone numbers up to date.

HEALTH RELATED ISSUES

The Van Buren County Health Department provides students with vision and hearing screening on a bi-yearly basis. Parents are notified of the results only if the exam indicated that medical attention is advisable. Please inform the office if your child has any special health condition.

Twice a month, our staff does head checks for pediculosis (head lice). If a child is found to have head lice, you will be notified by a phone call or a note from the school. Treatment information will be forwarded to you or can be received from the health department. Students cannot return to school until treatment is in progress and the hair follicles are nit-free. We appreciate your cooperation in this matter.

Prior to enrolling for the first time in the Bangor Public Schools, students must comply with minimum immunization requirements. The Van Buren County Health Department provides immunizations for school age children. Please keep the school fully informed of shot records and any illness your child experiences. A record is kept here in our office for each child. Your prompt attention to these health related matters will be appreciated.

STUDENT RECORD RIGHTS

All parents and guardians of students under the age of 18 and all students 18 years and over have the right pursuant to the Family Educational Rights and Privacy Act of 1974, to examine the official records, files, and data of the school district directly relating to the students. They also have access to contents of said records to insure their accuracy and fairness. Procedures for such examination and challenge shall be established by the Board of Education and will be made available upon request.

No records, files, or data directly relating to an individual student shall be made available to anyone without consent and notification of the student or of the parents or guardian of a student under 18 except:

1. The teacher and officials of this school district who have legitimate educational interest in such information.
2. There has been a federal request for submission of student records in connection with the student's application for financial aid.
3. Directory information is personally identifiable information that would be normally subject to disclosure without parental consent.
4. A parent or eligible student may notify, in writing, the school principal of any or all information that should not be disclosed concerning the student within ten (10) days of receipt of the handbook.

The student or parent will be notified if officials of a school in which a student intends to enroll desire access to student records in which case parental or student consent is needed.

TRADES/SALES IN SCHOOL

Students are not permitted to sell or trade any items (candy, gum, cards, etc.) at school except as a member of an approved school group. Sales by school-sponsored groups are permitted only when given prior permission by the principal.

BREAKFAST – LUNCH

Breakfast and lunch are available for all students each day. Those children who qualify for free and reduced lunch automatically qualify for free and reduced breakfast. With our new computer system, it is possible to send in money for more than one week. The computer automatically keeps track of the amount of money left in your child's account.

A monthly menu is sent out so that you and your child can make decisions about which days your child will eat the school's lunch choices.

FIRE DRILLS, DISASTER DRILLS AND LOCK DOWN DRILLS

In order that students may know how to act quickly and without confusion in emergencies, fire and disaster drills are held at regular intervals throughout the school year. Teachers will give students instructions after school begins. These instructions must be followed carefully. All students in the building must leave during each fire drill. Lock down drills will also be practiced during the school year.

ACT OF GOD DAYS

At times it may be necessary to cancel classes due to weather-related conditions. Parents should make emergency plans for their children in the event school is dismissed during regular school hours and discuss them with their children. We suggest that parents listen to advisories on the radio in the event of severe weather. Our school will notify the radio station COZY 103.7, and WOOD –TV Channel 8, as well as WWMT-TV Channel 3 and Instant Alert message.

TWO HOUR DELAY PROCEDURES

When it is likely that the visibility and/or roads will clear quickly, Bangor Public Schools will announce a two-hour delay. Buses will pick up student's two hours after the regularly scheduled pickup. School will start at South Walnut at 10:25 on these days. No breakfast will be served on two-hour delay days. Lunch will be served to all students on two-hour delay days. Our school will notify the radio station COZY 103.7, WOOD-TV Channel 8, as well as WWMT-TV Channel 3 and Instant Alert message.

LOST AND FOUND

The tub located in the cafeteria is the "Lost and Found" headquarters. Please have your student check there if he/she is missing anything.

TELEPHONE

The school phone is for business purposes only. Students will be allowed to use the phone in emergencies only.

PARTIES

Two classroom parties that may be scheduled during the school year are Christmas and Valentine's Day. Other requests for parties are to be approved by the principal. A Halloween Carnival is planned every year. Parents and volunteers will be contacted in advance.

RECESSES

Children have outdoor recesses daily except when there is inclement weather. It is important, therefore, that children be dressed appropriately for the day's expected weather. Generally, if a child is well enough to attend school, he/she is well enough to participate in outside recess activities. If you do not wish for your child to go outside for health reasons, a note must be sent in to the child's teacher and given to the Office.

P.T.O.

Our P.T.O. group is very important to us. They provide us with programs, field trips, and playground equipment as well as other things. P.T.O. members volunteer to help on a variety of jobs and projects throughout the year. If you would like to be involved, please contact the school. We can always use help from parents.

ANIMALS

Students may bring animals to school only after receiving permission from the principal and during specified special-event days. Due to the possibility of injury to other students, animals are not permitted on the bus.

COUNSELING SERVICES

South Walnut has a full time Counselor available to students. Students may request to see the Counselor, parents may request this service for the child and teachers may also refer students.

CELL PHONES

Students may have a cell phone. However, it must be kept in their locker and not turned on during school hours. Cell phones are not considered a necessity and we assume no responsibility if lost or stolen. However, the principal will take reasonable measures to recover lost or stolen merchandise. The school reserves the right to confiscate phones from students who fail to follow building expectations. A parent or guardian may stop by the office to recover confiscated phones.

INSTANT ALERT MESSAGES

Bangor School District has an instant alert system. This allows parents to receive an automated message announcing upcoming events, delays and school closings.

Section II – Academics

REPORT CARDS

Students will receive an assessment of their progress in academics and citizenship for each content area approximately one week after the end of the marking period.

Mid-marking period report: At the 4 ½ week point of each marking period, a progress report may be issued for individual students. The teachers will indicate the level of work being done at that point and any appropriate comments, or suggest strategies to be employed. Students are expected to turn all assignments in on time.

MAKE UP WORK

Students are required to make up missed assignments due to absences. Parents may request homework when they call the office. Homework requested by 9:15 a.m. will be ready for pick up by the end of that same day. Students will be given a reasonable amount of time to make up work following an absence. The suggested guidelines is two days for every day absent. These assignments will be accepted without grading penalties. Being in school and on time for school are two of the most significant indicators for school success.

TEACHER REQUEST

Teacher request forms for the next school year may be picked up from the office on May 1st and returned by May 15th. Due to the recent changes to our 4th and 5th grade schedules, requests will be more limited due to the departmental schedule. Please be aware that all 4th and 5th grade students will have all grade level teachers throughout the course of the day. Teacher requests do not guarantee the placement of students as they will be taken on a first serve basis.

APPROPRIATE USE POLICY FOR STUDENTS: COMPUTER NETWORK

For Information about this please refer to the following URL.

<http://www.bangorvikings.org/technology/aupstudents.htm>

If you have any trouble accessing this information you may request a copy from the office.

SECTION III – STUDENT CONDUCT

ATTENDANCE

Students enrolled in the Bangor Public Schools are expected to be in attendance each day that school is in session, except in cases of illness or other situations of personal nature which are unavoidable and would be interpreted as excused absences. The principal reserves the right to determine if an absence should be excused. Michigan State Law requires school attendance through age 16. Frequent absence or repeated tardiness will be grounds for the school to take action to resolve the problem in order to ensure the students academic success in school. An attendance officer may be utilized to assist with this process.

Excused absences must be documented either by a telephone call or in writing by a parent/guardian and submitted to the school before or when the student returns to school.

TARDINESS

We are all occasionally late due to circumstances beyond our control. Please send a note with your child informing the Office of the reasoning of the tardiness.

STUDENT STAR EXPECTATIONS



At South Walnut Elementary we use a behavior program known as STAR Expectations.

Our staff invests a great deal of time into teaching and modeling these expectations for all students in order to promote a positive environment for everyone in the building. There are clear expectations posted for all areas of the building including the following:

Classroom Cafeteria Hallways Playground Restrooms Buses

These expectations are taught, with detail, at the beginning of the school year and reviewed after winter break and after spring break.

On the following page you will find a copy of our STAR expectations behavior matrix. This matrix gives a detailed overview of the expectations listed for all areas of the building. Students that fail to meet these expectations should expect consequences for their actions.

South Walnut Elementary STAR Behavior Expectation Matrix						
Location ⇒ Expectations ↓	Bathrooms	Buses/Lines	Cafeteria	Classroom and Instructional Areas	Hallways and Common Areas	Playground
Stay Safe	Voice level: 0-2 Keep water and soap in sink Keep feet on floor Wash hands	Voice level 0-3 Stay to the right Walk Remain seated on bus Stay on sidewalk Keep hands and feet to self	Voice level 0-2 Walk in single file line Keep hands and feet to self Stay seated	Voice level: 0-3 Keep chairs flat on the floor Keep hands, and feet, and objects to self Walk	Voice level: 0-1 Walk Keep hands, feet, and objects to self Stay to the right	Voice level 0-4 Use equipment appropriately Be cautious to those around you Play carefully with others
	Keep bathroom clean	Place trash in appropriate place Encourage those around you to clean up	Clean up after yourself Encourage those around you to clean up Stack trays neatly	Keep desk and work spaces clean Give your best effort	Keep hallways clean Be courteous to others Help others	Keep playground clean Place items left on playground in lost & found Shake dirt, snow, and mud off shoes and clothing before entering building
Act Responsibly	Flush toilet after use Return to room promptly Report problems to an adult	Report bullying/other problems to driver Follow directions Report promptly to and from bus	Find an adult to help with spills or messes Keep food in cafeteria Wait quietly to be dismissed Sit at assigned table	Complete work on time Follow directions Be prepared Report problems to adults	Keep lockers clean Go directly to your location Hold door open for person behind you	Return playground equipment to proper place Report bullying/other problems to adults Enter building promptly when directed Follow directions
	Knock on stall door Give others privacy	Take care of school and personal property Put ups only Use appropriate language	Put ups only Be courteous during announcements Respect others' place in line	Allow teachers to teach and students to learn Take care of school and personal property Put ups only	Be helpful to others Put ups only Use appropriate language	Use appropriate language Put ups only Take care of school and personal property Practice unity with all students
Respect Everyone						

STUDENT CODE OF CONDUCT

The following is the code of conduct to be used by the students, teaching staff, administration, and parents/guardians of South Walnut Elementary to consistently, fairly and accurately assign consequences for violating our STAR expectations. Teaching staff will consistently enforce school expectations, and establish classroom procedures to provide an orderly and constructive learning environment. When a staff member determines that additional intervention is necessary, he/she will refer students to the office. Please note that matters not covered in the discipline code will be handled at the discretion of the administration.

Category I: Self-Defeating Acts

Self-defeating acts only hurt you. They interfere with the number one priority and focus of the school day: Your Education! Our goal is to prevent these acts from becoming habits which may have a negative effect on your future.

- Lack of supplies (pencils, pen, paper, books, etc.)
- Tardiness
- Disrupting the Quality of Classroom Instruction
- Dress code violation
- Cheating/plagiarism
- Failure to show for assigned detention
- Violating established classroom procedures

Lack of Supplies: Students are expected to come to every classroom during their school day prepared with all the necessary tools to do work. A student's job is defined as putting forth their best effort in each class.

Tardiness: Students are expected to arrive on time to each class. Being on time is critical in many aspects of life: work, play, relationships, and school. In order to reach your potential, being on time for instruction, activities, and assessments means you won't miss any information, thus you'll have everything you need to be successful.

Disruption of Quality Classroom Instruction: Students are expected to contribute to an environment conducive to learning for all. Disruptive activities are those which interfere with teaching, learning, or another's personal rights. Consequences depend upon how often behaviors are repeated, or how severe the disruption.

Dress Code Violation: South Walnut Elementary has a dress code policy to be followed by all students. Each student has the right to dress in ways which represent his/her individuality. However, student dress is not to be disruptive to the educational process. The following is a general guideline. Other items may be included at the administrator's discretion.

1. Shoes, sandals, flip-flops must be worn at all times.
2. No slippers may be worn, unless prescribed for certain events (spirit days, classroom activities, etc.).

3. No coats are to be worn in class.
4. All shorts and skirts must come to the end of the fingers when arms are extended down.
5. No clothing designed to be worn as an undergarment is appropriate for school.
6. No spaghetti strap shirts are allowed without covering or wearing a shirt underneath them that has sleeves.
7. Pants must be worn at the waistline. No “sagging” will be allowed.
8. Bottoms made with flannel, “satin”, or fleece, designed to be worn as pajamas or “loungewear” will not be allowed unless approved for wear on designated spirit days.
9. No clothing shall promote gang activity, drugs, alcohol, or negative messages.
10. No hats, visors, “doo-rags”, bandanas, or scarves may be worn in the school building.
11. No half shirts, midriffs, or shirts that don’t cover the stomach completely can be worn. Tops and bottoms need to “overlap” at all times.
12. No book bags in class.
13. No body piercing can have chains etc. hanging from them.
14. No dog or wallet chains, or spiked collars or bracelets, may be worn.

Cheating/Plagiarism: Students are expected to put forth energy, ingenuity and time to produce their work for all assignments. Students who simply receive answers from others miss out on learning opportunities. The person who takes answers from another student without their prior consent or copies a source word for word has committed a robbery. Such offenses will be taken seriously.

Failure to show for assigned detention: Students are expected to report to their teacher’s classroom and/or the office for assigned detentions. It is the student’s responsibility to report on time. Failure to serve assigned detentions may result in additional consequences approved by administration.

Violating established classroom procedures: Students are expected to follow all classroom expectations. When students fail to follow these expectations, their disruptions can greatly affect the rest of their classmates ability to learn.

When students make choices inconsistent with school expectations they may face consequences.

The range of possible consequences includes: Warning (verbal/written), Time Out, Parent/guardian notification, Parent/guardian conference with teacher, Student Conference with Team, Extra Work Assignments, Behavior Plan, Detention(Lunch), Before/After School Detention, Removal from class.

Category II: Socially Unacceptable Acts

Socially Unacceptable Acts are offensive to others. They are disrespectful to people and the educational environment. They invite incorrect perceptions of you.

- Insubordination

- Inappropriate Behavior
- Public Display of Affection
- Littering
- Building use violations (restrooms, cafeteria, lockers, etc.)
- Profanity
- Misbehavior for a substitute
- Unacceptable use of Computers

Insubordination: Students are expected to respond in a timely and respectful manner to all reasonable requests from any adult in the middle school. Insubordination, or willful defiance, is defined as the refusal to follow any reasonable request of any adult in the school.

Inappropriate Behavior: Students are expected to follow school rules, respect the rights of students and staff, and to resolve conflicts in a positive way. Inappropriate behaviors occur when students violate a school rule, or when a student's actions interfere with teaching, learning, and/or another person's rights.

Public Display of Affection: School is a place for learning. All students should conduct themselves in an appropriate manner at all times. Students are expected to avoid inappropriate or excessive displays of affection or any other touching that may be perceived as inappropriate in nature.

Littering: Students are expected to dispose of their trash. Our school reflects the students and staff who learn and work here. It is important we maintain a clean building.

Building Use Violations: Students are expected to be well-behaved in all areas of the building. Expectations are clearly defined for each area of the building. These expectations can be found in the STAR Behavior Matrix located on page 11.

Profanity: Students are expected to use language which is appropriate to school. In our building we expect students to speak to every person, students and adults alike, with dignity and respect. We teach proper grammar, speaking and writing skills, along with extensive vocabulary providing acceptable tools for communication.

Least severe-Use of words which are considered offensive and inconsiderate.

Moderately severe-Profanity used deliberately or to insult another.

Most severe-Profanity or gesture(s) used to make a threat, attack, or to challenge authority.

Misbehavior for a Substitute: All students are expected to be well-behaved in classes taught by a substitute teacher. Substitute teachers are an important part of the school, and students must give them proper respect. Misbehavior for a substitute teacher interrupts your learning and the learning of your classmates.

Unacceptable use of computers: Students are expected to follow the acceptable use policy while accessing computers in the school. They are responsible for protecting their username and password.

Truancy: Students are expected to attend school on all scheduled days. A student's absence will be considered excused for: 1) personal illness, 2) illness or death in the family, 3) impassable roads or severe weather conditions, 4) religious observations, 5) attendance at a

health clinic or doctor's office, 6) a required court appearance. Likewise, all students are expected to attend all scheduled classes.

When students make choices inconsistent with school expectations they may face consequences.

The range of possible consequences includes: Warning (verbal/written), Time Out, Parent/guardian notification, Parent/guardian conference with teacher, Student Conference with Team, Extra Work Assignments, Behavior Plan, Detention(Lunch), Before/After School Detention, Removal from class, Loss of cafeteria privileges, Loss of recess privileges, litter duty, referral to school support services, mandatory parent/guardian attendance, suspension.

** Lost school privileges may be earned back by students by completing School/Community Service hours assigned by the administration.*

Category III: Unsafe Acts

Unsafe Acts are defined as those acts that a reasonable person would deem hazardous to themselves, others or the person committing the act, including bystanders. The creation of a safe school environment necessitates that these types of incidents be dealt with swiftly, and with regard to the severity of the offense.

- Bullying
- Endangering the welfare of self or others including fighting
- Loitering/Presence in areas designated off limits
- Riding bike, scooter, skateboard on campus

Bullying: Bullying of any kind is unacceptable and will not be tolerated at our school. If bullying does occur, all students should inform an adult. The incident(s) will be handled promptly and effectively. This means that anyone who knows that bullying is happening is expected to inform a staff member.

Bullying is the use of aggression that is hurtful to another person. Bullying results in pain and distress to the victim. Bullying can be:

- Emotional: being unfriendly, being disrespectful, excluding, tormenting
- Physical: pushing, kicking, hitting, punching or any use of violence
- Racist: racial taunts, graffiti, gestures
- Sexual: unwanted physical contact or sexually abusive comments
- Homophobic: because of, or focusing on the issue of sexuality
- Verbal: name-calling, sarcasm, spreading rumors, teasing

Bullying hurts. No one deserves to be a victim of bullying. Everybody has the right to be treated with dignity and respect. This includes student to student, student to adult and adult to student. Anyone that feels that they are a victim of bullying should report it immediately.

Disciplinary actions as a result of bullying will vary depending on the severity of the offense. Certain incidents involving students may require students to conference with an adult and that an apology is given, while others may call for more severe consequences including in-school or out-of-school suspension. Students disciplined repeatedly for bullying incidents will be

disciplined progressively, with each new incident resulting in more severe penalties, up to and including expulsion.

Endangering the welfare of self or others including fighting-Students and staff are expected to maintain a non-threatening physical and emotional environment in which to learn. Any student who engages in a physical fight with another student should expect to receive consequences for such actions.

Loitering/Presence in areas designed off limits -When on campus before, during, and after school, students must be supervised.

Riding bike, scooter, skateboard on campus-The School Board has stated in its policy that the use of skateboards on school property is prohibited. Bicycles/scooters must be operated in a safe manner, and may not be used during school hours.

When students make choices inconsistent with school expectations they may face consequences.

The range of possible consequences includes: Loss of school privileges, referral to school support services, mandatory parent/guardian attendance, suspension, conference with Liaison Officer/Law Enforcement.

**Lost school privileges may be earned back by students by completing School/Community Service hours assigned by the administration.*

Category IV: Illegal Acts/Other Unacceptable Acts

(Illegal, Hazardous, Violation of Revised School Code)

Our system of law defines illegal activities very clearly, and they occur infrequently in our schools. Students need to be aware, however, of the behaviors which will fall under this heading on even minor occurrences.

Illegal or Other Unacceptable Acts

The following is a list of behavior offenses (Unacceptable Acts) that can lead to, Restitution/Restoration, suspension, expulsion and/or criminal prosecution at the discretion of the administrator.

Use of force or violence to cause physical injury

Damage to public or private property

Possession of dangerous objects

Harassment, making threats, intimidation/participation in hate violence

Stealing/Robbery/Extortion

Possession/selling of controlled substances

Smoking (includes on school grounds or at a school event)

Obscene acts

Possession of drug paraphernalia

Receiving stolen property

Possession of an imitation firearm

Sexual harassment/Assault

Please note matters not covered in the discipline code will be handled at the discretion of the administration. At all times the severity of the situation will be determined by the administration. In all cases involving referrals to the police the administration may elect to press charges.

SEXUAL HARASSMENT

Sexual harassment of students by other students, by employees or volunteers of the district is unlawful under both Michigan and Federal law. This behavior will not be tolerated. Please contact Jeremy Davison, Principal, or JoAnn Small, Counselor, if there is any concern over this matter.

WEAPONS FREE / VIOLENCE FREE SCHOOL ZONE

Bangor Public Schools adheres to federal policy regarding weapons in schools. If a student possesses a dangerous weapon or poses a significant threat to the safety and well being of those in school, they may be removed from school. Removal may include suspension, expulsion, and/or alternative educational placement. Any student who is aware of a potential safety threat is under obligation to report this to an adult immediately.

NUISANCE ITEMS/TRADING CARDS

Due to the problems involved with trading cards, personal electronics, toys, and other personal belongings of any kind, students are expected to leave them at home. We appreciate their value and want to insure that students do not make unwise choices about how to use them. If they are found at school, they will be confiscated.

Section V – Transportation

BUS CONDUCT

The following regulations are in effect when students are riding a bus:

1. Observe the same conduct as in the classroom.
2. Use proper language.
3. Do not eat or drink on the bus.
4. Keep the bus clean.
5. Cooperate with the driver.
6. Do not smoke.
7. Do not be destructive.
8. Stay in your seat, no switching seats without the driver's permission.
9. Keep head, hands, and feet inside the bus.
10. Bus driver is authorized to assign seats.

Discipline matters relating to bus conduct are handled through the transportation department and are considered separate from building discipline. A suspension from bus privileges does not serve as an excused absence from school.

Parents and students must understand that riding the bus is a privilege not a right.

BICYCLES

Students who ride bicycles to school should park them in the rack and keep them locked up. No riding is allowed during the school day and until all buses have departed. Students should ride their bike carefully to and from school observing and obeying all rules, including directions from the crossing guards. Students may be ticketed by the local police for not following these rules.

SKATEBOARDS/HEELYS

Skateboards and Heelys are not allowed at school. Please leave them at home.